



Sparrow Park Hall Hire

Fairley Lodge

Cnr Hope and Weller Streets

Geelong West, VIC, 3218

☎ 0498 107 598 (Phone calls only)

✉ sparrowparkhallhire@gmail.com

Hall Hire Information

Fairley Lodge (Sparrow Park Hall) is the home of the Geelong West Brass Band. The band and hall are managed by volunteers and all money from the hire of the hall goes directly to supporting the Band.

Contacting Us:

Phone: 0498 107 598 (Mon-Fri, 9 am – 5 pm)

Email: sparrowparkhallhire@gmail.com

As the hall is managed by volunteers, we may not always be able to respond to your enquiries immediately, but will endeavour to do so within 48 hours. Please note that text messages will not be responded to.

Hall Hire Times:

Sunday: 8.30 am to 10 pm (cleaned and vacated by 11 pm)

Cost:

The cost to hire the hall for the day (times given above) is \$300 plus \$250 bond (refundable).

Bookings are confirmed once we receive the completed booking form and bond payment. Final payment is due seven days before the hire date.

Bookings can be cancelled up to 14 days prior to the hire date with full refund, **minus a \$50 cancellation fee.**

Hall:

The hall can hold approximately 100 people

Main hall: 11.2 m × 13.4 m

Restricted Functions:

The venue is available for 18th and 21st birthday parties at the discretion of the committee only, and additional conditions of hire apply. 'Buck's Nights' and similar functions are not allowed.



Geelong West Brass Band
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Facilities:

Heating and cooling

Kitchen equipped with:

- Refrigerator/freezer
- Stove
- Oven
- Microwave
- Boiling water

Ramp access

Separate male, female and accessible (disabled) toilets

Tables and chairs for approximately 100 people are available for use

Cleaning:

You are required to clean the hall after use on the day of hire (cleaning products are provided)

All rubbish, decorations and food must be removed from the premises

FAQs:

Can I have a jumping castle in the hall?

- No, we do not permit jumping castles inside the hall.

Can I decorate the hall?

- Yes, you can decorate the hall as long as all decorations are removed at the end of the hire and no damage is done to the hall.

Can I serve alcohol in the hall?

- Yes, alcohol can be consumed in the hall. If you are selling alcohol, you will need to apply for a temporary liquor licence.

Can I set up 'something' outside the hall?

- The City of Greater Geelong is responsible for the land surrounding the hall, and should be contacted for any matters regarding this land.

Can I inspect the hall before hiring?

- The hall is open for inspections most Tuesday nights during band practice (7.20 pm to 9.45 pm). You are welcome to view the hall during this time. Please confirm that the hall will be open beforehand.





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Can I come back and clean the hall the next day?

- No, the hall is available for hire every day, so must be cleaned on the day of hire.

Can I set up the hall the day before?

- If the hall is not booked on the day before your hire, you may be able to arrange early access (for set up only). An additional fee will apply.



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